

NATIONAL SUN YAT-SEN UNIVERSITY

College of Management Regulations for Committee Member Elections

Approved by the 3rd College General Meeting on January 6, 2004, School Year 92.

Article I. Purpose

This set of regulations is specifically issued to set guidelines for election of faculty representatives to be on committees in the College of Management and of the university level, as well as to simplify election procedures.

Article II. Principles of election

- A. Besides the following positions, faculty representatives to be on committees in the college and of the university level shall be faculty members assigned by each department/institute in rotation.
 - 1. Representatives to the university general meeting, college general meeting, and College Faculty Evaluation Committee, and those to be elected from among representatives of university general meeting and college general meeting.
 - 2. Representatives to the University Faculty Evaluation Committee shall be elected from among members of the College Faculty Evaluation Committee.
 - 3. Representatives to the Dormitory Allocation Committee shall be faculty members responsible for arrangement of the priority of dormitory applicants. The number of places and qualifications shall be determined according to relevant regulations of the university.
 - 4. Members of temporary committees shall be appointed by the dean in accordance with the expertise needed.
- B. All full-time faculty members have obligations to be candidates for members of various committees unless they are taking sabbatical leaves, pursuing further study overseas, temporarily transferred, or critically ill. With full-time faculty members who happen to be taking sabbatical leaves, studying overseas, and temporarily transferred, the Election Committee of the college shall inquire if they are willing to be candidates and confirm their candidate qualifications before elections.
- C. Candidates intending to withdraw from elections before voting shall file official applications carrying detailed descriptions of reasons for their withdrawals to be confirmed by concerned department chairs or institute directors before the applications are handed over to be processed by the corresponding election committees.
- D. The Election Committee of the college shall define the approaches each department may assign full-time faculty members to serve as committee members in rotations.

Article III. Principles for committee member replacement

The following principles shall serve as guidelines for handling resignation and replacement of elected committee members:

- A. If an elected faculty representative is already an ex officio member or such a position becomes vacant, the first runner-up in the corresponding election shall fill the vacancy.
- B. If a faculty representative on a committee resigns for personal reasons, the vacancy shall be filled by the first runner-up in the corresponding election. If no first-runner-up is available or no one is willing to fill the vacancy, the faculty representative shall remain on the committee.
- C. All faculty representatives on various committees intending to resign for personal reasons shall file official applications carrying detailed descriptions of the reasons to be confirmed by concerned department chairs or institute directors and the corresponding election committees shall then begin replacement processes.
- D. The priority order of replacements for the members of each committee shall be established according to the election results each year.

Article IV. This set of regulations shall be implemented following the approval of the college general meeting. The same procedure shall be carried out when amendments are to be made.